



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

Zoom

Tuesday 8th August 2023, 7.00pm

Present: Mark Keenan (MK) (Principal)
 Simone Beesley (SB)
 Simon MacKechnie (SM)
 Melita van het Bolscher (MvhB)
 Tristan Gilchrist (TG - Minutes Secretary)
 Robyn Krawitz (RK)
 Jess Milne (JM)

Apologies: Jesse Cleave (JC)

Visitors: Kate Deane (KD) - for Maori and Pacifica Data
 Steve Harper-Travers (SHT)

1	Open and Welcome	Follow up
	<p>a) SB opened and welcomed everyone to the meeting at 7.00pm.</p> <p>b) SB requested any conflict of interest declaration based on agenda.</p> <p>c) SB opened the meeting with the School mihi.</p>	
2 and 3	Strategic discussions and decisions	
	<p>Mid Year Data SHT / KD One of the things we have highlighted with our staff is that there aren't a lot of students above. If they have stayed in the same band as last year, they will show again at the end of the year as being 'above' (although currently at 'at'). Writing is another area where we have few children achieving highly. Maths - Sue Pine is going to hold some of her hours across into next year in order to be able to assist with the setup and planning for next year. Teachers need to have their confidence built in new curriculum areas as much as anything. It will be a double whammy with new pedagogies and learning the next curriculum level up as well. Questions: Y3-4 At - above: for Y3 to get to gold was expected but to work at L2 is a big jump.</p>	



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This refers to a massive body of work which calls on a large amount of skills and therefore teaching time.

Snr school literacy circle is something that is currently being trialed looking at extension readers (L4 of curriculum). They have the same teaching as other students, but have the circle as an extension activity - reading a section of the novel and unpacking it, moving roles through the study. Has mixed feedback from the students however it has developed a number of in depth discussions which has been great to see.

Students achieving below in Y4: part of this is Covid, what we know and have put in place for these students is a lot of in class interventions to bridge phonics gaps, LA support, etc. They have made progress since last year so we can see this is working.

Y8 students remaining below in literacy all have diagnoses. They have made steady progress, however in order to prepare them for college we are trying to bridge the gaps, and working with the colleges to utilise technology to assist them. Grammar is seen as an important skill at college level, we will be looking to hone in on these areas. Our students' critical thinking base is good.

The earlier we catch our below students, the more progress they will make. Our LAs run a double reading band with the juniors, alongwith the Leadership Award kids. There is also a large number of behavioral needs with students transitioning into school with little ministry support, so this is where the LAs are currently being utilised at the moment. We are noticing when an extra adult is in the room it makes a huge difference in student learning.

ELL is run as a lot of in class support, this is prevalent in the Y2 programme which is providing noticeable results in our data.

We are currently funding 135 hours per week for LAs, mostly for in class support. We are running programmes as well as individual support. There is a lot of support for academics, but the behaviors we are seeing is stopping learning so this is our priority at present. Therefore, some weeks they get more reading done than others.

We are really proud of our staff as huge improvements have been made since the end of last year. The engagement of students and the ability of the students to talk about their learning is a real buzz throughout the school. This is especially important to recognise the amount of winter illness that they have been coping with recently.



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	<p>Swimming Pool We are only dealing with one operator. If we are to make an agreement with SwimGym, we need to decide whether they would lease the pool, or sign a licence to use the pool.</p> <p>The subcommittee has met and agreed we would like to look at a 1 year arrangement to see how things go for both parties. We would then look to review after 1year and look at a 3year lease.</p> <p>MK - this is a great operator, why wouldn't we look at having more certainty with the future of the pool? It would be easier to determine our running costs and profit share figures were we to enter into a 1year commitment first. We could have a break clause to implement should it be required. Also a right of review to determine costings / profit share, etc. to ensure things work for both parties. This will allow a longer initial contract giving certainly for both parties, alongwith recognising their commitment. If we go 2years, this would lump a new board with an immediate decision on whether to re-sign, therefore a 3 year term is preferable. With a right of renewal so security is given especially where capital investment is being made.</p> <p>Looking at the running costs of the pool, our estimates are favourable with SwimGyms so that is positive.</p> <p>Motion: To proceed with SwimGym as the preferred operator of the swimming lessons Raised (SB) , seconded (MK) , unanimous</p> <p>Action: JM / MK to follow up with SwimGym accepting the draft proposal and arranging a site inspection.</p> <p>Mid year budget Review This meeting was postponed due to illness.</p> <p>Infographic Looks great, is easy to follow. Action: TG to send out as a newsletter next Tuesday Action: RK to organise a thank you for Anna Bowtell</p> <p>ERO Will be in school next week, Board Meeting 9am Monday Powhiri 10.30am.</p>	<p>JM / MK</p> <p>TG RK</p>
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4	Monitoring Reports	



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	<p>A. Principals report</p> <p>Bike Track Proposal</p> <p>Board considered the proposal in regards to the pump track. We need to find out more. It's an exciting opportunity, but there needs to be further investigation</p> <p>Action: MK to share a doc to add questions from the board. Action: MK to meet with Byron and board member - SB,MvB,JM</p> <p>Motion: To accept Principal report as tabled Raised (SB) , seconded (MvH) , unanimous</p> <p>B. Presiding Member No concerns</p> <p>C. Finance Key Takeaways: Our financial position is tracking ahead of the budgeted year to date. 5YA grant has come in in June, this has led to higher capital spend. The International Student income has been favourable. We have also received some funding from the Twice Loved Op shop, and the Mana Ora council funding.</p> <p>Our costs are tracking higher as well, although this is offset by the increased income.</p> <p>Action: RK to send a thank you to JS for raising the Mana Ora money.</p> <p>Action: TG to pull up data for donations for the last few years to compare the data given already.</p> <p>Motion: To accept Finance report as tabled Raised (TG) , seconded (SB) , unanimous</p> <p>D. Property</p> <p>MK, MvH and SB met to discuss a draft pedestrian crossing from AT. SB to respond with thoughts and concerns.</p> <p>Toilet upgrades should be complete by the end of this week.</p>	<p>MK MK</p> <p>RK TG</p>
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	<p>E. Policies and Legislation:</p> <p>Gender diversity : JM to go back to schooldocs and ask for clarification and more information on this topic.</p> <p>F. Health & Safety</p> <p>Annual H&S plan: Melita to work alongside the pool operator, etc. and complete this walkthrough next month. The board review will be done at the next meeting.</p> <p>G. Iwi Engagement</p> <p>Invited Zalene to this board meeting.</p> <p>H. In Committee Meeting.</p> <p>Motion: To accept all reports as tabled Raised (RK) , seconded (MK) , unanimous</p>	JM
5	General Business	
	Covered in other areas.	
6	Other business	
	<p>Monitoring board time: JM 8 JC MvhB 7 SM 4 MK 5 SB 3 RK 4</p> <p>No correspondence</p>	
7	Administration	
	<p>a) Motion: to approve the minutes of the meeting held June 2023 as a true and accurate record: Raised (MK), seconded (MvH) , unanimous.</p> <p><u>Action Points from previous minutes:</u> Action: to consider which meetings to hold over Zoom - ongoing Action: JC to get advice from the arborist as to the health of the tree. - ongoing Swimming contractor: JM to see if there is a swimming school that would like to use</p>	



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	<p>the pool. - ongoing Action: SB to follow up bus timetables with AT - ongoing Action: RK to thank KD and SHT for their presentations - ongoing Action: SB thank you to the PTA for donations - ongoing ACTION: TG to add Code of Conduct to folder from 2023 BOT manual - complete Actions: Monday 14/8 @ 9am to be booked in with ERO. MK to ask for an outline of questions to look at prior. MK to share the framework to familiarise yourselves with - complete. Action: TG to apply for a secondary credit card - complete Action: TG to look into getting points through the credit card - complete Action: TG to show what percentage of year levels have paid donations.- complete Action: KP to source quotes to move the tree - ongoing</p> <p><u>Actions for next meeting:</u></p> <p>Identify agenda items for next meeting -</p> <ul style="list-style-type: none"> ● English Presentation ● BOT H&S review ● Mid year review ● Pool ● Bike track <p>Meeting closed at: 9.15pm</p>	
	<p>Next Meeting: 12 September 2023 at 6pm in Staffroom.</p>	